

The Washington Law and Practice Refresher Course – Day 1: Ethics Only



ORIGINAL PROGRAM DATE

February 7, 2024

AVAILABLE MEDIA TYPES

Video & Audio MP3

REPORTING YOUR CREDIT

This on-demand seminar was originally presented as a live webcast on February 7, 2024, in Seattle, WA. If you attended the live webcast and reported CLE credits, you cannot also report credits from watching or listening to this recording if repeated within your three year reporting period.

DESCRIPTION

In this on-demand seminar, get a refresher on managing a trust account, creating a more inclusive practice, client communications, and managing a law office. Originally designed as part of the WSBA Reinstatement Course, this ethics course is offered as essential information that an attorney practicing in Washington today should know. Topics include:

- Diversity
- Client Communications
- Professional Responsibility
- Law Office Management
- Trust Accounts

AGENDA

1 Professional Responsibility and Client Communications

Using the Washington Rules of Professional Conduct, WSBA Ethics Advisory Opinions, and hypotheticals, WSBA's Professional Responsibility Counsel and an experienced Washington practitioner address best practices for managing client communications from initially choosing clients carefully to drafting a closing letter when representation ends.

Sherry Bosse Lueders - Stacey L. Romberg Attorney at Law, Seattle, WA

Sandra Schilling - Washington State Bar Association, Seattle, WA

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(agenda continued from previous page)

2 Diversity Matters

In this session, explore why diversity matters in the practice of law in Washington State by taking a closer look at the following topics:

- How does WSBA define diversity?
- What does the current diversity landscape look like within the WSBA?
- What is WSBA doing regarding diversity?

Judge Anthony Gipe – Kent Municipal Court, Kent, WA

3 Law Office Management and Ethics

Follow along with Ann as she goes over twelve tips to run a law practice efficiently and ethically. Ann will incorporate the RPCs along with her experience consulting with attorneys, to help you run a successful, ethical practice.

Ann Guinn – G&P Associates, Reno, NV

4 Trust Accounts

In this session, WSBA Practice Management Advisor will take you through the rules, regulations, and common sense of managing client trust accounts from deposit to disbursement.

Margeaux Green – Washington State Bar Association, Seattle, WA